



OPTiMA

ARC TRAINING CENTRE IN
OPTIMISATION TECHNOLOGIES
INTEGRATED METHODOLOGIES
AND APPLICATIONS

MINUTES – OPTiMA EXECUTIVE COMMITTEE 10:00 – 12:00 – 02 SEP 2022

Zoom

Attendees: Kate Smith-Miles (Chair -KSM), Guido Tack (GT), Peter Stuckey (PS), Peter Taylor (PT), Andreas Ernst (AE), Charlotte Hurry (CH – minutes)

Apologies: Adrian Pearce (AP), Rob Hyndman (RH), Doreen Thomas (DT),

MINUTES

1. Updates

- a. SAC -CH to send invites asap.
- b. IAC -KSM to advise if Sandra Bronsvort will accept. CH to follow up with invites.
- c. Philanthropy- GT to follow up.
- d. Innovation week – all set to go for Monday. CH is following up on registrations.
- e. Student monthly meeting – The postdocs have started these and advertised them Centre-wide.

2. Membership Update

POs

- a. DST: KSM-Ellie is in talks with them regarding the funding model. We may be signing an internal agreement and applying for a DSP.
- b. SE Water, Monash: we need to sign the project agreement. GT to follow up.
- c. Boeing and ProbeCX: CH– the PI needs to be changed. CH to action for Boeing. For ProbeCX, CH will liaise with PT first.
- d. AusNet: CH- RIC has advised the change paperwork still needs to be signed by all parties. RIC to action.

Project Team

- a) The interviews for the OPTiMA Education and Outreach Officer happened on Wednesday. There was a strong candidate selected. The offer letter has been sent.

Als

The Exec has approved all proposed Als linked to ENGIE. CH to action.

Mahdi – The Exec agreed to invite him to present at a seminar. CH to action.

Postdoc

The Exec agrees to advertise the final position. If no suitable candidates are found, we will advertise again later—CH to action.

3. Partner Orgs

We decided to speak to the ARC regarding our recruitment model to understand more about the ramifications of adding industry as Other Orgs instead of POs. CH will pose questions to the ARC at the ITRP Managers Meeting. CH to arrange a meeting with the ARC with KSM and PS.

4. Remaining stipends

CH explained that we still have the following stipends - UoM – 1ARC, 2 School of Maths; MON -5 ARC, 6 Monash (minus one for stipend top-up). CH will pose questions to the ARC at the ITRP Managers Meeting to determine how we can manage these stipends, such as whether we can convert to Masters, given we only have four years left. CH to report at the next meeting.

5. Annual Meeting

CH asked for discussion topics.

It was decided to ask Evan from Biarri to present on Uptake in Industry. We should also ask Industry PhDs to present for 3-5 mins each. A discussion with new partners and CIs that have not yet been interviewed. CH to prepare the agenda for discussion at the next meeting.

6. Centre Launch

CH asked if we should create a new video for the Centre Launch. The Exec declined. PT suggested a plaque, and the Exec agreed. CH to invite the VIPs and the members. CH will present an agenda for the launch at the next meeting.

7. Updates from the Themes

E&T, PS-we met last week. We are going ahead with Version Control Training which will include POs. We have had discussions on MicroCerts and making a plan for that.

There were no updates from EDI and Outreach.

Themes -it was decided that CH should organise a meeting with all Theme Leaders to kickstart the discussion on how themes should be managed.

8. AOB

None

The meeting ended at 11:34

ACTIONS FROM PREVIOUS MEETINGS

1	Theme Leaders to hold meetings	Discuss and prioritise actions from the Strategic Plan, ensure KPIs are on the agenda	CH/		In progress
2	Scientific advisory committee membership	Plan for 1st meeting in November 2022. Finalise membership.	KSM	1 Aug 22	Completed
3	Industry committee membership	Plan for 1st meeting in November 2022. Finalise membership.	KSM	1 Aug 22	Overdue
4	Industry partners	Set up a meeting with ARC ITTCS to discuss collaboration	CH	1 Jan 22	postpone
5	KPIs	ARC -arrange a meeting to discuss industry joining options.	CH	29 th Sept	In progress
		remind supervisors to complete technical reports for each project	CH	29 th Sept	To do
		Compile the submitted journals and contact CIs to remind them to acknowledge	CH	29 th Sept	To do
6	Student exchange	Create a program and website, and follow up.	CH/E&T	ASAP	Completed
7	Centre launch	Finalise venue/proceedings and speakers	CH	05 Oct	In progress
		Create invite list	CH	05 Oct	Completed
		Create agenda	CH	05 Oct	In progress
		Create plaque	CH	17 Oct	In progress
8	ARC stipend	Inform Mathura	CH	5 th Oct	To do
9	ProbeCX	Check if first invoice has been paid. Send the Exec the Partnership Agreement.	CH	29 th Aug	Completed
10	Engie	Discuss students with Ariel	PS	29 th Sept	In progress
	SE Water	Finish Project Agreement	GT/CH	29 th Sept	In progress
	ProbeCX and Boeing	Update PI	CH	29 th Sept	In progress
11	Philanthropic projects	Arrange a meeting at Monash	GT/AE	29 th Sep	In progress
12	Annual Meeting	Ask POs to present	CH	29 th Aug	To do
		Create agenda	CH	5 th Oct	In progress
13	Als	Add or invite to give a seminar	CH	29 th Sept	Completed

14	Postdoc	Advertise	CH	5 th Oct	In progress
15	ARC	Arrange meeting	CH	29 th Sept	In progress
		Ask questions at ITRP Managers MTG	CH	ASAP	Completed