



OPTiMA

ARC TRAINING CENTRE IN
OPTIMISATION TECHNOLOGIES
INTEGRATED METHODOLOGIES
AND APPLICATIONS

Code of Conduct for Visiting Exchange Students at the OPTIMA Training Centre

As a visiting exchange student at the OPTIMA Training Centre, you are expected to conduct yourself in a professional and respectful manner at all times. This includes treating your fellow researchers, staff members, and the broader university community with respect and courtesy.

Your primary focus while at the OPTIMA Training Centre should be on your research and academic pursuits. Any activities or events that interfere with your ability to complete your research or fulfill your academic obligations are actively discouraged.

You are expected to adhere to all university policies and procedures, including those related to academic integrity, safety, and security. Any violations of university policies may result in disciplinary action, up to and including termination of your exchange program.

You are expected to maintain a high level of professionalism in your interactions with others. This includes not engaging in behaviour that is harassing, discriminatory, or offensive in any way.

You are expected to respect the property of the university and the OPTIMA Training Centre. This includes not engaging in activities that could damage or deface university property, or that could pose a safety hazard to yourself or others.

The OPTIMA Training Centre is a place of work, not a vacation destination. You are expected to maintain a professional attitude and demeanour at all times while on campus. Any behaviour that is disruptive or unprofessional will not be tolerated.

If you do choose to participate in such behaviour that contravenes this code of conduct, you may be asked to leave immediately which may result in financial costs to directly to you because of cancelled or changed flights/accommodation. OPTIMA take no responsibility for these financial costs.

If you have any concerns or issues during your time at the OPTIMA Training Centre, please

do not hesitate to reach out to a member of the staff for assistance. We are here to support you and to ensure that your exchange program is a success.

I agree to abide by the Code of Conduct for Visiting Exchange Students at the OPTIMA Training Centre.

Name _____

Date _____

Witness Name _____

Date _____